

## Procedures for Academic Integrity Misconduct

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|---------------------|-------------------------------------|------------------------|
| Parent Policy:      | <i>Academic Integrity Policy</i>    |                        |
| Procedure Reference | ACIPR_2401R_SPN/PVPA                |                        |
| Procedure Sponsor:  | Provost and Vice President Academic |                        |
| Procedure Contact:  | Provost and Vice President Academic |                        |
| Stakeholders:       | Students and Employees              |                        |
| Approved by:        | Provost and Vice President Academic |                        |
| Effective Date:     | May 1, 2024                         |                        |
| Last reviewed:      | January 2024                        | Scheduled review date: |

- 3.3 When an Instructor/Tutor has grounds to suspect that a Student has violated the Academic Integrity Policy in their course, the Instructor/Tutor will:
- a) provide notice to the Student in writing regarding the nature of the allegation;
  - b) provide the Student an opportunity to respond to the allegation, whether in writing or verbally within five (5) business days;
  - c) meet with the

